

# scheduling

- CREATE SCHEDULE
- SEE UNFILLED SHIFTS
- SCHEDULING CONFLICTS
- EDIT SCHEDULE
- TELEPHONY INTEGRATION

## Elements VISTA™ Home Care Scheduling Software

**Create Schedule** In Elements VISTA™ creating, editing and printing the schedules is very easy. You can schedule based on an established client need or service order. You can schedule multiple caregivers at the same time. You can even add simple notes to each schedule line. Elements VISTA™ has many printable schedule formats: Calendars, Weekly, Daily, Listings.

**Unfilled Shifts** Elements VISTA™ allows you to easily see and export and print any un-filled shifts.

**Schedule Conflicts** Elements VISTA™ will alert you to scheduling conflicts™ such as double booked caregivers or clients. Also, Elements VISTA™ will help you avoid scheduling past service orders and prior authorization dates.

**Edit Schedule** Elements VISTA™ has made it easy to edit the schedule. You can make spot changes, multiple changes, case changes and even change the schedule right up until it is to be approved for billing.

**Telephony Integration** Elements VISTA™ integrates with telephony providers. Elements VISTA™ will push up the schedules to the telephony providers at regular intervals and pull down the completed shifts. You can view the shifts and the telephony results and view shifts that have not been logged.

EZ DoesIt Software 64 Weir Street, Taunton, MA 02780 ph 508-977-9411 fax 866-890-7013 [www.elementsvista.com](http://www.elementsvista.com)

Approved

Clients

- Allen, Kathy
- Ant, Able
- Bartshanks, Barry
- Beazer, Jerome

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# billing

- SPLIT BILLING
- QUICKBOOKS INTEGRATION
- MULTIPLE LISTS
- TELEPHONY INTEGRATION
- MEDICAID BILLING INTEGRATION

## Elements VISTA™

### Home Care Scheduling Software

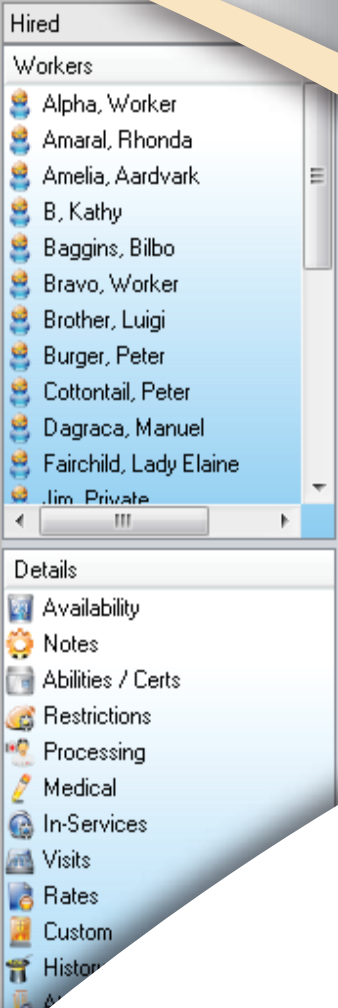
**Split Billing** Elements VISTA™ allows for Split Billing. A portion of the invoice can go to a long term insurance carrier and another portion to a private party, for instance. There is no limit to the splits. The splits can be done by rate or percentage.

**QuickBooks Integration** Elements VISTA™ integrates seamlessly with QuickBooks™. Also, billing and timesheet information can be exported in a variety of formats.

**Multiple Lists** Elements VISTA™ allows for multiple lists of "gathered" billings that can be produced and then approved. This allows you to divide up the work of time sheet verification.

**Telephony Integration** Elements VISTA™ integrates with telephony providers. The billable lines will reflect the scheduled time and the telephony posted times. You can decide if you want to approve shifts individually or have the system approve the lines by telephony.

**Medicaid Billing Integration** Using Elements VISTA™ and our partner SolAce™ you can create the file necessary to submit your claims to medicaid. SolAce™ tracks claims compliance and remittance. SolAce™ accepts 1500 and UB 92 file formats.



caregivers

- TRACK CAREGIVER INFO
- CAREGIVER SEARCH
- TRACK CAREGIVER HR INFO
- TRACK NOTES

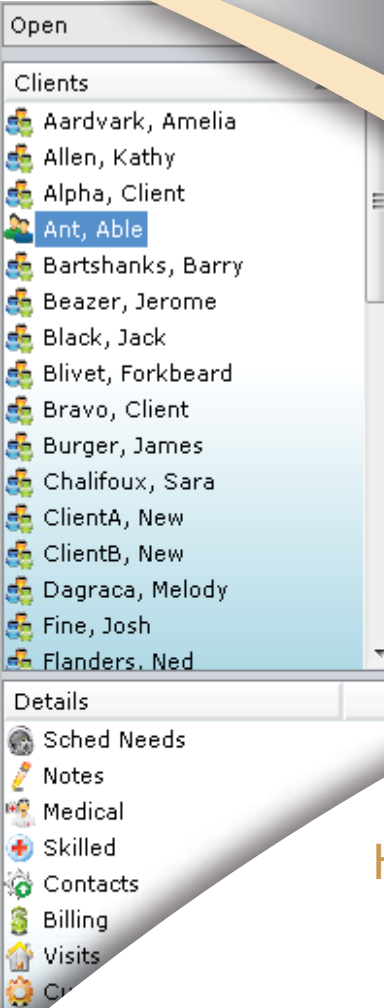
## Elements VISTA™ Home Care Scheduling Software

**Track Caregiver Info** Elements VISTA™ allows you to quickly and easily track caregiver information. Elements VISTA™ tracks availability, skills, time off, evaluations, training, expirations and more.

**Caregiver Search** Elements VISTA™ lets you search for caregivers based on the specific skill sets that they have. Using our tools you can find just the right caregiver for your client.

**Track Caregiver HR Info** Elements VISTA™ tracks caregivers HR information including: I9's, W4's, OSHA compliance, HIPPA, drivers license, work visa, and citizenship information.

**Track Notes** Elements VISTA™ tracks all correspondence with a caregiver or client. These "notes" can also be turned into reminders that alert you to key events. Notes also get created as a result of schedule changes. This allows you to track how many times caregivers call off shifts, etc.



clients

- MANAGE BASIC CLIENT INFO
- TRACK CLIENT MEDICAL INFO
- TRACK BILLING INFO
- SCHEDULE RECURRING VISITS
- CREATE CAREPLANS

## Elements VISTA™ Home Care Scheduling Software

**Manage Client Information** Elements VISTA™ tracks client information including contact information, case managers, family members, scheduling needs, worker preferences, skills required, service orders, notes and reminders, billing address, authorizations and more.

**Track Client Medical** Elements VISTA™ allows you to quickly and easily track client medical information. We track clinical information, contacts, 485's, ICD9's, demographics, medications, required skills, caregiver preferences and more.

**Track Billing Information** Elements VISTA™ tracks your bill to address, service rates, prior approvals, service authorizations, approved hours, term limits and much more all from our easy to use billing screen. Elements VISTA™ will alert you when an approval is due to expire and if you are scheduling over your approved hours.

**Schedule Recurring** Elements VISTA™ allows you to easily schedule nursing and supervisory visits. Elements VISTA™ allows you to set up and schedule both one time and recurrent visits on a per client basis.

**Create Careplans** Elements VISTA™ allows you to create your own care plans. You can create your own activities and then merge these activities in with the caregivers printed schedules.

## Technical Requirements

Specifications for Elements VISTA™ Home Care Scheduling Software

Database: SQL Server 2005 (Runtime license provided with installation)

Medicaid Integration

- Requires Elements VISTA™ SolAce Connector
- Requires SolAce™

Telephony Integration

- Requires Elements VISTA™ Telephony Connector
- Requires Telephony Hosting Company (SanTrax, etc)

Workstation Minimum System Requirements:

- Internet Connection: Cable or DSL
- Operating System: Windows VISTA, Windows XP with Service Pack 2
- Internet Explorer 6.0 - No Firefox, Safari, Opera or Netscape
- .NET 2 Framework is installed
- Computer Processor: 1.5 GHz Pentium 4 or better
- Computer Memory: 512MB or better

We currently do not support Macintosh Machines.

**EZ DoesIt Software is a Certified Microsoft Partner. We are a software development company. Please contact us if you have any custom software application or database development needs.**